

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

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Business Office Board Report – November

An Early Check In on Food Service Program – *(data as of September)*

Free & Reduced:

The District receives an additional \$ 1,854.38 for each child designated as F&R in the current funding formula for adequacy. First day of school packets were sent home with families including this paperwork. In addition, F&R applications are online.

The District's Free and Reduced numbers are up 1% from prior year (154 students district-wide in September vs 145 prior year).

	<u>FY19 % F&R</u>	<u>FY20 % F&R</u>
LCS	30.9%	20.7%
FRES	26.8%	28.9%
WLC	<u>24.3%</u>	<u>26.8%</u>
TOTAL	26.0%	27.1%

Breakfast Meal Participation – September (year-over-year):

The “Reduced” designation is free this year for breakfast, this is new from last year. Breakfast meal counts/participation rates are pretty consistent over prior years with the exception of LCS due to enrollment. The Food Service Director (FSD) has been doing a lot of training around what constitutes a meal with her staff. FSD is using software to analyze our offerings to ensure compliance. For example, it was determined through this process that our bagels were not compliant and so is offering smaller bagels as part of the meal, and the big bagels are considered an a la carte item. The FSD is offering breakfast twice at FRES and WLC before school and a grab and go offering time later on for students who miss breakfast before school.

<u>FY</u> <u>19</u>	<u>Meals</u> <u>per Day</u>	<u>Meals</u> <u>per Day</u> <u>F&R</u>	<u>Daily</u> <u>Total</u> <u>Part Rt</u>	<u>Daily</u> <u>F&R</u> <u>Part Rt</u>
LCS	13	5	18.7%	25.6%
FRES	28	19	13.3%	33.6%
WLC	<u>31</u>	<u>22</u>	<u>11.4%</u>	<u>32.3%</u>
TOTAL	73	46	13.0%	31.8%

<u>FY</u> <u>20</u>	<u>Meals</u> <u>per Day</u>	<u>Meals</u> <u>per Day</u> <u>F&R</u>	<u>Daily</u> <u>Total</u> <u>Part Rt</u>	<u>Daily</u> <u>F&R</u> <u>Part Rt</u>
LCS	4	1	6.9%	9.2%
FRES	40	23	16.9%	33.5%
WLC	<u>27</u>	<u>17</u>	<u>9.7%</u>	<u>22.6%</u>
TOTAL	70	41	12.4%	26.4%

Lunch Meal Participation – September (year-over-year):

Lunch meal counts/participation is fairly consistent with prior year. LCS is down slightly because of enrollment. There are four meal options being offered each day.

FY 19	<u>Meals per Day</u>	<u>Meals per Day F&R</u>	<u>Daily Total Part Rt</u>	<u>Daily F&R Part Rt</u>
LCS	19	9	28.3%	40.9%
FRES	77	34	36.2%	59.5%
WLC	<u>99</u>	<u>41</u>	<u>35.8%</u>	<u>60.6%</u>
TOTAL	195	83	35.1%	57.3%

FY 20	<u>Meals per Day</u>	<u>Meals per Day F&R</u>	<u>Daily Total Part Rt</u>	<u>Daily F&R Part Rt</u>
LCS	13	4	23.1%	34.6%
FRES	87	37	36.9%	54.3%
WLC	<u>104</u>	<u>41</u>	<u>37.7%</u>	<u>55.7%</u>
TOTAL	204	82	35.9%	53.5%

Student Debt (as of October 31, 2019)

Student debt has decreased \$ 1,145.57 since FYE June 30, 2019. Every two weeks, the FSD is generating bills for all students district-wide. These letters are generated from our software, MealTime and are emailed or mailed to parents.

<u>Total Amount Owed per Meal Time</u>	\$ 17,899.52
# Students	276
Total Amount Owed 6/30/19	\$ 19,045.09
Amount of Reduction	\$ 1,145.57

Inactive Students –

Currently, \$5,342.60 of student debt is for 122 Inactive students (average of \$43.79 owed per student).

As per State Agency and our Auditors, we wrote off \$ 4,148.76 in student debt associated with Inactive students at FYE June 30, 2019 from our General Ledger as it is considered uncollectible. It is the recommendation of the FSD to not write this off in our source system, MealTime, as she often finds that families move out of town and then move back. Up for consideration could be writing off under a certain dollar threshold (e.g. \$10).

Active Students –

Currently, there is \$ 12,540.52 debt for 152 Active students (average of \$82.50 owed per student).

<u>Active Student Debt by Status:</u>	<u># Students</u>	<u>Amount</u>	<u>%</u>
Free & Reduced Status	46	\$ 3,975.42	32%
<u>Paid Status</u>	<u>106</u>	<u>\$ 8,565.10</u>	<u>68%</u>
Total	148	\$ 12,540.52	100%

Active Status – Free & Reduced (\$ 3,975.42) – By Location:

Student debt for F&R students seems to be more of an issue for the upper schools. This is most likely student debt associated with a la carte items. In the future, this will not be an issue as the district is no longer a la carte purchases for accounts with a negative balance in their meal account. However, we currently have the challenging work of collecting student debt owed from families that are F&R status, totaling \$ 3,975.42.

	<u># Students</u>	<u>Amount</u>
LCS	4	\$ 21.85
FRES	21	\$ 2,133.45
WLC	21	\$ 1,820.12

Active Status – Paid (\$ 8,565.10):

	<u># Families</u>	<u>Amount</u>
LCS	8	\$ 61.17
FRES	40	\$ 3,576.56
WLC	49	\$ 4,927.37

- 17 families owe greater than \$100 (totals \$ 6,520.57, or 76%)
- 5 families owe greater than \$400 (totals \$ 4,535.70, or 53%)
- 1 family owes \$ 2,515.90, or 29%